

PART A

Report to: Overview and Scrutiny Committee
Date of meeting: 28 June 2018
Report of: Committee and Scrutiny Officer
Title: Overview and Scrutiny Work Programme 2018/19

1.0 Summary

- 1.1 This report asks the scrutiny committee to consider the work programme for 2018/19 and suggest topics for future meetings.

2.0 Risks

2.1

Nature of Risk	Consequence	Suggested Control Measures	Response <i>(Treat, tolerate, terminate, transfer)</i>	Risk Rating (the combination of severity and likelihood)
If Overview and Scrutiny Committee does not agree additional items for the work programme, it would not be able to effectively carry out its scrutiny role.	The scrutiny committee would only receive performance reports and updates from other panels and would not carry out more in depth scrutiny of in-house services.	Encourage councillors to consider issues for scrutiny and suggesting where they may get ideas.	Treat	2

3.0 Recommendations

- 3.1 To agree a work programme and identify specific areas Overview and Scrutiny Committee want to scrutinise.

Contact Officer:

For further information on this report please contact: Sandra Hancock, Committee and Scrutiny Officer

telephone extension: 8377 email: legalanddemocratic@watford.gov.uk

Report approved by: Head of Democracy and Governance

4.0 Detailed proposal

- 4.1 The scrutiny committee's role is to monitor the council's performance, particularly with regard to in-house services, i.e. not those services which have been outsourced or shared with Three Rivers District Council. The quarterly performance report is regularly presented to Overview and Scrutiny Committee.
- 4.2 The Committee and Scrutiny Officer has discussed the work programme with the chair to arrange items for the first two meetings to ensure officers, Portfolio Holders and any other required witnesses have sufficient time to prepare for the meetings.
- 4.3 The draft work programme is attached as Appendix 1 to this report. It includes those items the Committee and Scrutiny Officer is aware needs to be presented following previous decisions. It also incorporates the dates the quarterly performance reports are due to be presented. In addition it indicates the dates when called in executive decisions will be considered.
- 4.4 It is suggested that councillors suggest no more than one substantive scrutiny for each meeting to ensure they are able to give the subject its due regard.

5.0 Implications

5.1 Financial

- 5.1.1 There are no financial implications for this report as the resources needed for this programme as drafted are within the Council's approved budget.

5.2 Legal Issues (Monitoring Officer)

- 5.2.1 The Head of Democracy and Governance comments that there are no legal implications in this report.

Appendices

Appendix 1 – Draft work programme 2018/19

Background Papers

No papers were used in the preparation of this report.

File Reference

None